

**Sarpy/Cass Department of Health & Wellness  
Board of Health Meeting  
March 23, 2015**

Board President, Dr. John Harris, called the meeting to order at 5:30 p.m., at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call States as follows:** Ruth Cover – present; Dale Davenport – not present (arrived at 5:40 p.m.); Dr. John Harris – present; Dr. Matt Neumann – present; Jane Nitchals – present; John Sheehan – present; Dr. Jeffrey Strohmeyer – not present (arrived at 5:35 p.m.); Jim Thompson – present; John Warsing – present.

**Staff Present:** Jenny Steventon, Interim Director; Erin Ponec, Acting Recorder;

**Guests Present:** Val Zezulka, Business Healthcare student at Clarkson College; Panhia Lor, nursing student at Clarkson College; Creighton nursing students: Nicole Mueller, Kate Reisig, Kate Kloberdauz.

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

The agenda was approved by consensus. No roll call taken.

**Approval of Meeting Minutes:**

Sheehan moved, seconded by Thompson to approve the January 26, 2015 and February 9, 2015, meeting minutes as submitted. Roll call states as follows: Cover – aye; Davenport – not present; Dr. Harris – aye; Dr. Neumann – not present; Nitchals – aye; Sheehan – aye; Dr. Strohmeyer – aye; Thompson – aye; Warsing – aye.

**Revised Inter-local Agreement:**

The revised inter-local agreement was present and approved by both the Sarpy and Cass County Board of Commissioners. It was advised by Mike Polk, attorney, to ratify all prior acts under the previous agreement.

Warsing moved, seconded by Nitchals to ratify all prior acts under the previous agreement. Roll call states as follows: Cover – aye; Davenport – not present; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Sheehan – aye; Dr. Strohmeyer – not present; Thompson – aye; Warsing – aye.

**Treasurer's Report:**

Warsing moved, seconded by Cover to approve the treasurer's report as submitted. Roll call states as follows: Cover – aye; Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Sheehan – aye; Dr. Strohmeyer – aye; Thompson – aye; Warsing – aye.

**Director's Report:**

Steventon reported that the upcoming needs assessment will be done by PRC. SCDHW will be partnering and splitting the cost with other organizations. The total cost for SCDHW will be \$34,000.

Sheehan moved, seconded by Dr. Neumann to approve Steventon to spend up to \$40,000 on the needs assessment. Roll call states as follows: Cover – aye; Davenport –aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Sheehan – aye; Dr. Strohmeyer – aye; Thompson – aye; Warsing – aye.

Friends of Public Health have asked the governor to increase the infrastructure funds by \$100,000 and per capita by \$300,000. This “ask” has gone to the appropriations committee. More information as it becomes available.

The State CRI assessment was done in February. The results are still not available.

Ebola update: Monica Ulses, Public Health nurse, monitored a patient [in the area] for 21 days who had traveled overseas.

**Other Business:**

Nothing to report

**Standing Committee Reports:**

**Nomination Committee:**

**Election of Officers:** Dr. Strohmeyer moved, seconded by Nitchals to open the slate: President – Dr. Harris; Vice President – Dale Davenport; Treasurer – Dr. Neumann; Secretary – John Sheehan.

Davenport moved, seconded by Dr. Harris to approve the slate. Roll call states as follows: Cover – aye; Davenport –aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Sheehan – aye; Dr. Strohmeyer – aye; Thompson – aye; Warsing – aye.

Jane Nitchals will be vacating her position on the BOH. No date was given.

**Policy Committee:** Nothing to report

**Personnel Committee:** The BOH would like no more than three candidates for consideration for the Health Director position brought to the April 27, 2015 meeting.

**Program Committee:** Nothing to report

**Medical Director's Report:** Nothing to report

**Public Input:**

None

**Information:**

**Announcements:** None

**Correspondence:** None

**Next Meeting:** April 27, 2015, 5:30 p.m., at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Executive Session:**

None

**Adjournment:**

Dr. Strohmeyer moved, seconded by Warsing to adjourn the meeting at 6:20 p.m. The Board was in consensus. No roll call was taken.

**ATTEST:**

Dr. John Harris, Vice-President  
Sarpy/Cass Board of Health

A handwritten signature in black ink, appearing to read 'Matt Neumann', written in a cursive style.

Matt Neumann, DDS, Secretary/Treasurer  
Sarpy/Cass Board of Health