

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
May 24, 2005**

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The meeting was called to order at 6:30 p.m. by President Virgil Keller on May 24, 2005 at the Sarpy/Cass Department of Health & Wellness, located at 701 Olson Drive, Ste. 101.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Kathy Burson – present; Bob Clancy – present; Dr. Linda Ford – not present (**joined in via conference call at 6:45 p.m.**); Tim Gay – present; Virgil Keller – present; Carrie Krist – not present (**arrived after roll call**); Nancy Noda – present; Vicki Roberts – present; Dr. Frank Varon – absent.

Staff Present: Theresa Martinez, Director; Erin Ponec, Acting Recorder.

Guests Present: Mike Polk of Adams & Sullivan; Roxanne Pfeifer, Rishel & Pfeifer, P.C.

Approval of Agenda:

- A revised agenda was disseminated. No further amendments.

Roberts moved, seconded by Clancy to approve the revised agenda. Roll Call states as follows: Burson – aye; Clancy – aye; Dr. Ford – not present; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon – absent.

Approval of April 26, 2005 Minutes:

- Amendment to the April 26, 2005 meeting minutes are as follows: Jill Mountford has accepted the position as the Environmental Coordinator.

Noda moved, seconded by Burson to approve the April 26th meeting minutes as amended. Roll Call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon – aye.

Protocol for Health Emergencies:

- Polk will be meeting with the State on June 20, 2005 regarding these protocols
- Polk, Martinez and the Board of Health went through the document. Only slight revisions will be made by Polk.

Director's Report

- Overview: Jill Mountford began as Environmental Coordinator on May 25, 2005 Medical Work Corp, objective for the Bioterrorism work plan. This plan is to establish a medical volunteer group. Per Dr. Ford, Dr. Strohmeyer would like to be involved. Keller asked Dr. Ford to email either Ponec or Martinez with that information.
- Request for Proposals: Noda recommended to the Board that Trinity Village in Sarpy County be awarded a \$5,000 grant for an Active Aging Program. Vote will be taken during the Standing Committee Reports.
- Open House: Thursday, June 9, 2005. The Chambers will be out to do the ribbon cutting. Martinez asked that Noda say a few words at the ribbon cutting in Keller's absence. At the ribbon cutting the two organizations that have been awarded RFP's will be presented with a certificate acknowledging the monies awarded by the S/C DHW.
- Dr. Ford requested that she, as the Medical Director, have business cards made.
- West Nile Virus (WNV) Update: The state is now collecting blue jays, crows, hawks and owls for testing. Lake testing: Per Martinez, weekly testing results are being posted on the Department's web page. Testing is currently being done on public lakes; private lakes can

call for the testing kits and test the lakes themselves. Contract for Telehealth system has been signed. Also, the West Nile Virus contract has been signed giving the department \$22,000 for the WNV program this year.

- Two grants for car seat safety checks are being written. The department will have car seat safety checks at both of the Sarpy and Cass County fairs.
- Per Martinez, the Bioterrorism grant has supplied \$25,000 to the Cass County Emergency Management for equipment for potential disasters. Cass County will publicly acknowledge the DHW for all they have contributed.
- Martinez acknowledged Ponec for making the department move successful.
- Financial Report: Reports were disseminated to the Board. It was suggested to the Board that the DHW separate the Reserve funds and Bioterrorism funds in the Pinnacle bank account.

Burson moved, seconded by Gay to open new account at Pinnacle bank to separate reserve and Bioterrorism monies. Roll Call states as follows: Burson – aye; Clancy – nay; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon – absent.

- Fiscal Year 05-06 Proposed Budget: Health Department budget will carry over \$1.1 million into the next fiscal year.

Standing Committee Reports:

Finance Committee: Nothing to report

Public Relations/Outreach Committee: Nothing to report

Personnel Committee: Nothing to report

Program Development: Noda moved seconded by Clancy to approve a \$5,000 grant to Trinity Village's Active Aging program. Roll Call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon – absent.

Community Education/Disease Prevention: Nothing to report

Other Business:

- It was recommended by the Board of Health to not hold a July meeting, but postpone until August 2, 2005.

Dr. Ford moved, seconded by Noda to skip the July meeting, and hold a meeting on August 2, 2005. Roll Call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon – absent.

- United Way 211 Contract. It was at the recommendation of the Board that Jamie Moore be invited to a Board of Health meeting to answer questions in regards to the 211 program.

Public Input:

- None

Information:

- A) Announcements: None
- B) Correspondence: None
- C) Next meeting – June 28, 2005 at 6:30 p.m. at the Sarpy/Cass Department of Health & Wellness office.

Executive Session:

Not needed

Adjournment:

Noda moved, seconded by Clancy to adjourn the meeting at 9:15 p.m. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – aye; Noda – aye; Roberts – aye; Dr. Varon - absent.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health