

Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
June 2, 2014

Board President, Vicky Roberts, called the meeting to order at 5:35 p.m., at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call States as follows: Dale Davenport – present; Dr. John Harris – present; Dr. Matt Neumann – present; Jane Nitchals – excused; Vicky Roberts – present; John Sheehan – present; Dr. Jeffrey Strohmyer – present; Jim Thompson – present; John Warsing – present.

Staff Present: Dianne Kelly, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder; Cindy Ossino, School Health Coordinator

Guests Present: None

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

The agenda was approved by consensus. No roll call taken.

Approval of Meeting Minutes:

Sheehan moved, seconded by Warsing to approve the March 24, 2014, meeting minutes as submitted. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Sheehan – aye; Dr. Strohmyer – aye; Thompson – aye; Warsing – aye.

Staff Presentation: School & Family Health Coordinator – Cindy Ossino

Ossino presented to the BOH in detail the work she is doing as School Health Coordinator.

Treasurer's Report:

Warsing moved, seconded by Thompson to approve the treasurer's report. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Sheehan – aye; Dr. Strohmyer – aye; Thompson – aye; Warsing – aye.

Director's Report:

Kelly reported the following:

She has received five requests for mini-grants. Kelly has put a committee together to evaluate the requests. Steventon will chair. Marilyn Larson and Dale Tedder are also on this committee.

Katie Graves, RN, has been hired as the part-time Maternal Child Health nurse. She will be working with Carol Timm, RN, on home visits.

The position for Emergency Response Coordinator is open. Nancy Braswell has retired; however, she is working on contract status. Dale Tedder is acting as interim Coordinator and is also an applicant for the (permanent) position.

Kelly worked with Steventon to review the employee policy manual and ensure the verbiage was consistent.

Other Business:

Per Sheehan, the BOH would like to discuss public health goals for the Department and how measurable the outcomes of these goals are (or have been) in the community.

Davenport moved, seconded by Dr. Neumann to review prior strategic planning goals at the August meeting. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Sheehan – aye; Dr. Strohmyer – aye; Thompson – aye; Warsing – aye.

Standing Committee Reports:

Nomination Committee: Term limits of BOH members will be looked at and reviewed. Davenport, Roberts and Sheehan will meet with Kelly to review by-laws, etc. pertaining to term limits.

Policy Committee: Nothing to report

Personnel Committee: Nothing to report

Program Committee: Nothing to report

Medical Director's Report: Nothing to report

Public Input:

None

Information:

Announcements: None

Correspondence: None

Next Meeting: August, 25, 2014, 5:30 p.m., at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Adjournment:

Davenport moved, seconded by Warsing to adjourn the meeting at 6:45 p.m. Roll call states as follows: Davenport – excused; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – excused; Roberts – aye; Sheehan – aye; Dr. Strohmyer – excused; Thompson – aye; Warsing – aye.

ATTEST:

Vicky Roberts, President
Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health