

**Sarpy/Cass Department of Health & Wellness  
Board of Health Meeting  
June 23, 2008**

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Board President, Vicky Roberts, called the meeting to order at 5:40 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call states as follows:** Dale Davenport – present; Jim Engelkemier – present; Tricia Freeman – present; Dr. John Harris – present; Joni Jones – present; Dr. Matt Neumann – present; Jane Nitchals – present; Vicki Roberts – present; Dr. Jeff Strohmeyer - present.

**Staff Present:** Dianne Kelly, Health Director; Erin Ponec, Acting Recorder; Nancy Braswell, Emergency Response Coordinator for the SCDHW.

**Guest(s) Present:** Steve Warga (Media) Cassgram; Bruce Lockwood, Professional Research Consultants (PRC); Jessica Liesveld, Family Nurse Practitioner with Cass County Family Medicine.

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

**Approval of May 19, 2008 Meeting Minutes:**

Davenport moved, seconded by Jones to approve the May 19, 2008 meeting minutes as submitted. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

**Presentation by Nancy Braswell – Emergency Response Plan Call Center**

After the May BOH meeting where the 2-1-1 contract was dissolved, Braswell has been exploring options for a call center at the Department in the event of an emergency. She presented her findings: By contracting with New Vision Communications the Department would upgrade to 12 phone lines with 24 possible stations. The cost of this upgrade will be a one time charge of \$4,995 for installation of a new trunk line and the purchase of 4 extra telephones (a \$250 rebate is also given). Monthly charges for this service will be \$118.48 coming from Braswell's Bio-Terrorism/Emergency Response budget. This will give the Department 3 stations in the training area, the large break room has 2 stations, one extra office and offices in suite 104 each have 2 phone stations.

Jones moved, seconded by Engelkemier to approve the telephone system upgrade for a possible call center. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

Kelly, as well as the Board members, commended Braswell on a fantastic job done on her extensive research.

**Presentation – Bruce Lockwood, Professional Research Consultants (PRC)**

Lockwood presented the finding of a Community Health Assessment done throughout Sarpy and Cass Counties.

**Treasurer’s Report:**

Jones moved, seconded by Dr. Strohmeyer to approve the Treasurer’s Report as submitted. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

**Director’s Report:**

Kelly circulated a brochure that Carol Timm, Community Outreach Coordinator, has compiled for her home visit program. Timm will be at the August meeting to elaborate on her program. Jenny Steventon will begin swimming pool inspections in Cass County this week through a contract with the State of Nebraska. Kelly, Cindy Ossino and Monica Ulses will be meeting with Sarpy County Administration to discuss the possibility of developing a wellness program for County employees. Rahman Strum is continuing his work on the Minority Needs Assessment for the Department. Kelly suggested a possible stipend for Strum’s work. The Board discussed this matter and decided that a policy should be implemented.

**Other Business:** None

**Standing Committee Reports:**

Roberts suggested that the Executive Committee meet regarding the various committees, with the possibility of forming new committees if needed.

**Public Input:** None

**Information:**

Announcements: None

Correspondence: None

Next Meeting: August 25, 2008 at the Sarpy/Cass Department of Health & Wellness office located at 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Adjournment:**

Freeman moved, seconded by Jones to adjourn the meeting at 7:45 p.m. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

ATTEST:

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Vicky Roberts, President  
Sarpy/Cass Board of Health

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Matt Neumann, Secretary/Treasurer  
Sarpy/Cass Board of Health