

Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
August 22, 2011

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Board President, Dale Davenport, called the meeting to order at 5:35p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: John Baroni – not present (arrived at 5:50 pm); Dale Davenport – present; Dr. John Harris – absent; Dr. Matt Neumann – present; Jane Nitchals – present; Vicky Roberts – present; Dr. Jeffry Strohmyer – present; Dale Tedder – present; Jim Warren – absent.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

Guests Present: Mike Williams & Stephanie Dow, Williams-Deras & Associates

Approval of Agenda

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Agenda was approved by consensus. No roll call was taken.

Approval of Meeting Minutes

Dr. Strohmyer moved, seconded by Roberts to approve the minutes as submitted. Roll call states as follows: Baroni – not present; Davenport – aye; Dr. John Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – absent.

Presentation – Nancy Braswell, Emergency Response Coordinator

Kelly thanked Braswell for a great job performed while Kelly was out of the office.

Braswell informed the BOH about how the Department aided emergency responders for both Sarpy and Cass counties during the flooding disaster.

Braswell has provided personal protective equipment; flooding reference guides; mosquito repellent wipes and mosquito dunks to each county.

Treasurer's Report – Preliminary Budget for Fiscal Year 2011-2012

The preliminary budget was approved by the BOH. The final budget will be presented at a special meeting in September.

Tedder moved, seconded by Roberts to approve the preliminary budget as presented.

AMENDMENT to motion: Approve the preliminary budget reverting back to July 1, 2011.

Tedder moved, seconded by Roberts to approve with amendment. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – absent.

Tedder moved, seconded by Dr. Neumann to proceed with the process of moving funds to Pinnacle Bank, contingent upon FDIC coverage. Roll call states as follows: Baroni – abstain; Davenport – aye; Dr. John Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – absent.

Presentation: Insurance Renewal – Mike Williams, Williams-Deras & Associates:

Williams informed the BOH that the renewal rates from the current carrier Blue Cross & Blue Shield of Nebraska came in at the same with no increase to the premium amounts.

Roberts moved seconded by Tedder to renew the BCBS policy effective October 1, 2011, with zero increase to premiums. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – absent.

Regarding the Health Savings Accounts, the BOH would like to proceed with a one-time annual deposit of \$500 for participating members.

Roberts moved, seconded by Tedder to make one-time \$500 deposit into participating members HSA accounts. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – absent.

Renewal of Life/Dental policies with Principal; Williams recommended to the BOH to continue with the plans. There was a slight increase in the life insurance premium, ~\$5.25/month and ~\$11.49/month for dental.

Roberts moved, seconded by Nitchals to renew Life/Dental policies with Principal. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – absent; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – absent.

Director's Report

Kelly reported the following:

Due to increasing fees being incurred at American National Bank, it has been recommended by the Department's CPA, Roxanne Pfeifer, to look into closing all accounts at American National Bank and transferring the funds into Pinnacle Bank. This is due to the fact that the Pinnacle does not charge fees to the current accounts that SCDHW has there.

Kelly was informed today, that through the State of Nebraska, the Department is eligible to apply for \$15,000 to use in one of four projects. The acceptable projects are a Mobilizing for Action through Planning & Partnerships (MAPP), Kelly noted that the Department has already accomplished that a few years ago. Second, is a Community Health Improvement Plan; third, is for Public Health Accreditation Assessment, which has been done; and the fourth, which Kelly is interested in is to fund an in-depth department strategic plan. Kelly will have more information at a later date.

Other Business

Nothing to report

Standing Committee Reports

A) **Nomination Committee:** Open Slate for Officer positions: Jane Nitchals – President; Vicky Robers – Vice President; Dr. Neumann - Treasurer. Slate closed.

These positions will be for one year; effective July 12, 2011 – July 12, 2012.

Nominations accepted.

Baroni moved, seconded by Tedder to approve the slate for Officer nominations. Roll call states as follows: Baroni – aye; Davenport – aye; Dr. John Harris – absent; Dr. Neumann – aye;

Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Tedder – aye; Jim Warren – absent.

B) **Policy Committee:** Nothing to report

C) **Personnel Committee:** Nothing to report

D) **Program Committee:** Nothing to report

E) **Medical Director's Report:** Nothing to report

Public Input

None

Information

A) **Announcements:** None

B) **Correspondence:** None

C) **Next Meeting: Budget Hearing** September 12, 2011, 5:30 p.m., at the office of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046

Executive Session:

NA

Adjournment

The meeting was adjourned at 6:30 p.m. by consensus of the BOH. No roll call taken

ATTEST:

Jane Nitchals, President
Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health