

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
September 10, 2007**

Sarpy/Cass Department of Health & Wellness
October 22, 2007

Board President, Virgil Keller, called the meeting to order at 5:40 p.m. on October 22, 2007 at the offices of the Sarpy/Cass Department of Health & Wellness noting that a quorum was present.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Dale Davenport – absent; Jim Engelkemier – absent; Dr. Linda Ford – absent (**arrived at 5:50pm**); Joni Jones – present; Virgil Keller –present; Dr. Matt Neumann – present; Nancy Noda – present; Vicki Roberts – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

Guest(s) Present: None

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

The agenda was approved by consensus. No roll call was taken.

Approval of September 10, 2007 Meeting Minutes:

Noda moved, seconded by Jones to accept the minutes as submitted. Roll call states as follows: Davenport – absent; Engelkemier – absent; Dr. Ford – absent; Jones – aye; Keller –aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Treasurers Report

Note: The Department audit with Schleisman, Onken & Associates has been scheduled for October 31st & November 1st.

Jones moved, seconded by Noda to approve the Treasurers report as submitted. Roll call states as follows: Davenport – absent; Engelkemier – absent; Dr. Ford – absent; Jones – aye; Keller – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Director's Report:

Per Kelly the annual report that was submitted to the State of Nebraska was all done in-house this year. Kelly thanked Jenny Steventon for all of the time and effort she put in to developing the annual report.

Kelly has spoken with Andrea Skolkin from OneWorld Community Health clinic. Skolkin is interested in partnering with the Department in doing home visits for elderly, single/young mothers, when the new OneWorld clinic opens in Plattsmouth. Skolkin may also be able to offer this person office space.

Kelly has had nine applicants for the Community Health Outreach Coordinator. The interview process will begin the week of the 22nd.

Mark Wayne, Sarpy County Administrator, has asked Kelly about the possibility of the Department funding a program called Healthy Alternatives for Little Ones (HALO).

Dr. Ford moved, seconded by Jones to revive the program committee, and have the group look at the program content, amount of money requested and program outcomes. Roll call states as follows: Davenport – absent; Engelkeimer – absent; Dr. Ford – aye; Jones – aye; Keller – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Kelly spoke to the Board about the local MRSA (Methicillin-Resistant *Staphylococcus Aureus*) outbreaks. The Department hosted a meeting School Nurses meeting with Kathy Karstings from the Department of Public Health & Education to update them about rules and regulations in schools.

The Department will be holding a flu clinic at the offices on October 24th from 10-1; October 25th from 3-6; and in Plattsmouth at the public library on October 30th from 10-1.

Other Business:

State Association of Local Boards of Health (SALBOH): Keller informed the Board that he has been active with SALBOH and hopes the next Board president or other Board member will continue that participation.

Standing Committee Reports:

Nomination Committee:

Dr. Ford moved, seconded by Noda to accept the nomination of Tricia Freeman, Chief Deputy County Attorney of Sarpy County. Roll call states as follows: Davenport – absent; Engelkeimer – absent; Dr. Ford – aye; Jones – aye; Keller – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Policy Committee: Davenport and Kelly have been working on policies.

Personnel Committee: Keller reminded the Board about the annual evaluations for Kelly. He asks that all forms be turned in by November 2nd.

Program Development: No report

Medical Director's Report: No report

Finance Committee: No report

Public Input: None

Information:

Announcements:

Correspondence: None

Next Meeting: December 10, 2007 at 5:30pm at the offices of the Sarpy/Cass Department of Health

Adjournment:

Roberts moved, seconded by Jones to adjourn the meeting at 6:50pm. Roll call states as follows: Davenport – absent; Engelkeimer – absent; Dr. Ford – aye; Jones – aye; Keller – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health