

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
October 27, 2008**

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Board President, Vicky Roberts, called the meeting to order at 5:45 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: Dale Davenport – excused; Jim Engelkemier – absent; Tricia Freeman – excused; Dr. John Harris – absent; Joni Jones – present; Dr. Matt Neumann – not present (**arrived at 6pm**); Jane Nitchals – present; Vicki Roberts – present; Dr. Jeff Strohmeyer – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder; Melinda Keeling, Safe Kids Sarpy/Cass Coordinator

Guest(s) Present: Lt. Russ Zeeb, Sarpy County Sheriff's Department; Rahman Strum,

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

***NOTE: No action was taken on any of the agenda items until there was a quorum present at 6pm.**

Approval of August 25, 2008 Meeting Minutes:

Jones moved, seconded by Dr. Neumann to approve the August 25, 2008 meeting minutes as submitted. Roll call states as follows: Davenport – excused; Engelkemier – absent; Freeman – excused; Dr. Harris – absent; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

Approval of September 15, 2008 Budget Meeting Minutes:

Dr. Strohmeyer asked that the minutes reflect that he was excused from the meeting and not absent since he spoke with Kelly previously regarding a prior commitment. The change will be made as specified.

Jones moved, seconded by Nitchals to approve the September 15, 2008 budget meeting minutes as with the above change. Roll call states as follows: Davenport – excused; Engelkemier – absent; Freeman – excused; Dr. Harris – absent; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

Presentation: Rahman Strum

Strum presented his findings on minority health disparities in Sarpy and Cass Counties to the BOH. A copy of the report will be available on the Department website (www.sarpy.com/health).

Staff Presentation: Melinda Keeling, Safe Kids Sarpy/Cass Coordinator

Keeling was present to introduce herself to the BOH and elaborate on her program focusing on injury prevention in children ages 0-14 years.

Presentation: Russ Zeeb, Sarpy County Sheriff's Department

Zeeb spoke with the BOH regarding underage drinking issues in Sarpy County.

Treasurer's Report:

Dr. Strohmyer moved, seconded by Jones to approve the Treasurer's report as submitted. Roll call states as follows: Davenport – excused; Engelkemier – absent; Freeman – excused; Dr. Harris – absent; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye.

Director's Report:

Kelly informed the BOH that the flu clinics that were held at the Department have been going very well. There was an increase in the number of attendees this year. There were two held at the Department, and there will be two more held in Cass County in November.

Kelly had a meeting with the Director of the Bellevue Senior center. They would like to partner with us in developing programs for seniors. Kelly said that in mid-November they are planning a focus group of 10-12 people, including a University of Nebraska at Omaha (UNO) doctoral student in gerontology, to see what is needed and wanted for seniors in the area.

Other Business:

Per Kelly, the policies and procedures for the BOH that she and Davenport have been working on is complete.

Standing Committee Reports:

Nominating Committee: Nothing to report

Policy Committee: See other business

Personnel Committee: BOH will go into executive session to talk about the Director's performance review.

Program Development: This committee will reconvene to assist Kelly with questions regarding possible programs. Nitchals was asked to sit on this committee.

Medical Director's Report: Dr. Strohmyer is going to meet with the staff on a monthly basis.

Public Input: None

Information:

Announcements: Kelly asked to BOH to sign a letter of support as a department backing water fluoridation in Cass County. By consensus the BOH agrees.

Correspondence: Nothing to report

Next meeting: To be announced

Executive Session:

The BOH voted to enter into Executive Session at 7:30 to discuss performance review.

Executive Session was adjourned at 7:42.

The BOH discussed the Director's performance review and decided on a salary increase.

Adjournment:

The meeting was adjourned by consensus at 7:58pm.

ATTEST:

Vicky Roberts, President

Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health