

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
November 23, 2009**

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Board Vice President, Dale Davenport, called the meeting to order at 5:35 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: Dale Davenport – present; Jim Englekeimer – not present; Dr. John Harris – present; Joni Jones – present; Dr. Matt Neumann – not present (arrived at 5:45 p.m.); Jane Nitchals – present; Vicki Roberts – excused; Dr. Jeff Strohmyer – present; Dale Tedder - present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder

Guest(s) Present: Monica Ulses, RN, Sarpy/Cass Public Health Nurse

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

The agenda was approved by consensus of the Board. No roll call taken.

Approval of September 29, 2009 Meeting Minutes:

Tedder moved, seconded by Dr. Strohmyer to approve the September 29, 2009 meeting minutes as submitted. Roll call states as follows: Davenport – abstain; Engelkeimer – not present; Dr. Harris – aye; Jones – abstain; Dr. Neumann –aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Staff Presentation: Monica Ulses, RN, Public Health Nurse – H1N1 Update

Ulses reported H1N1 cases nationally have been decreasing, and that school surveillance shows a 10% decrease in absences. Nebraska is reporting most activity in the eastern part of the state, although H1N1 cases are also decreasing here.

The Department began H1N1 vaccinations by doing mini-clinics at the offices to vaccinate pregnant women and others in the high risk groups. The Department is working on the fourth clinic.

To date the Sarpy/Cass Health Department have given over 4,000 H1N1 vaccinations. Another 8,000 does have been dispensed to local healthcare providers for distribution to their patients.

Treasurer's Report:

Davenport mentioned looking to the past strategic planning document for developing additional Department programs and to inform new BOH members.

Nitchals moved, seconded by Dr. Strohmyer to approve the treasurer's report as submitted. Roll call states as follows: Davenport – aye; Engelkeimer – not present; Dr. Harris – aye; Jones – aye; Dr. Neumann –aye; Nitchals – aye; Roberts – excused; Dr. Strohmyer – aye; Tedder – aye.

Director's Report:

Tamiflu Stock Update: Per Kelly the department purchased 1,800 courses of treatment and now has 1,668 courses of treatment left. The State of Nebraska advised the Department to supply the remaining courses of Tamiflu to local pharmacies, ie: La Vista Pharmacy, Ruffner's in Plattsmouth and Louisville Pharmacy to dispense to patients at a reduced cost for under-insured or non-insured residents of Sarpy and Cass Counties. Kelly added that there are no plans to provide the Tamiflu to large chain pharmacies like Walgreens or Target because they could not give a guarantee to charge at a reduced rate. Dr. Strohmeyer would like a notice sent to local doctors informing them that the Tamiflu is available at these pharmacies.

H1N1 clinics are scheduled in December for both Papillion High Schools and Gretna High School. Kelly mentioned that Nancy Braswell, Emergency Response Coordinator, has yet to get approval from Bellevue Public Schools to hold clinics in their schools. Tedder and Davenport have contacts within the Bellevue Public School district and will follow up with Kelly.

The audit firm of Schleisman & Onken performed the annual Department audit for Fiscal Year 2008-2009. Jane Onken, CPA, will be in attendance at the January meeting to report the findings to the BOH.

Jones expressed concern with the decision made by the Executive Committee to move Department money to a CD at Pinnacle Bank in regards to how secure it will be. Jones was assured by Kelly that it is collateralized and secure. Kelly is in the process of writing a policy regarding all future investments.

Other Business:

Nothing to report

Standing Committee Reports:

Nominating Committee: Nothing to report

Policy Committee: Nothing to report

Personnel Committee: Per Davenport, the Executive Committee will meet to discuss the Health Director's annual evaluation when Roberts returns. Recommendations will be brought to the Board at the January meeting.

Medical Director's Report: Nothing to report

Public Input: None

Information: None

Next Meeting: January 25, 2010, at 5:30pm, at the SCDHW offices.

Adjournment:

Dr. Neumann moved, seconded by Jones to adjourn the meeting at 6:35 p.m. Roll call states as follows: Roll call states as follows: Davenport – aye; Engelkeimer – absent; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – excused; Dr. Strohmeyer – aye; Tedder – aye.

ATTEST:

Vicky Roberts, President
Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health