

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
December 20, 2005**

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The meeting was called to order at 6:30 p.m. by Board President, Virgil Keller, on December 20, 2005 at the Sarpy/Cass Department of Health & Wellness, located at 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Kathy Burson – present; Bob Clancy – present; Dr. Linda Ford – present; Tim Gay – present; Virgil Keller – present; Carrie Krist – absent; Nancy Noda – absent; Vicki Roberts – present; Dr. Frank Varon – present **(left at 7:05pm)**.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder; Kara Kathol, Health Education/Promotions Coordinator introduced herself at the beginning of the meeting.

Guest(s) Present: Mike Polk, Attorney, Adams & Sullivan; Roxanne Pfeifer, Rishel & Pfeifer, PC.

Approval of Agenda:

Move up on the agenda: Hearing to adopt Rules and Regulations of Quarantine/Isolation will be discussed not in Other Business, but after the Director's Report.

Addition to Other Business: Friends of Public Health

Clancy moved, seconded by Varon to approve the agenda as amended. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – aye.

Approval of November 22, 2005 Meeting Minutes:

Dr. Ford moved, seconded by Dr. Varon to approve the November 22, 2005 meeting minutes.

Roll Call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – aye.

Hearing to adopt Rules and Regulations of Quarantine/Isolation:

At 6:35pm the Public Hearing to adopt the Rules and Regulations of Quarantine/ Isolation was opened to the public.

Dr. Varon moved, seconded by Dr. Ford to open the Public Hearing on at 6:35pm. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – aye.

According to Polk once Rules and Regulations are adopted by the Board of Health, these Rules and Regulations must then be presented to both the Sarpy and Cass County Board of Commissioners to approve.

At 6:40pm the public hearing to adopt the Rules and Regulation of Quarantine/Isolation was closed.

Dr. Varon moved, seconded by Dr. Ford to close the Public Hearing on at 6:35pm. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – aye.

Director's Report:

Kelly informed the Board of the following:

- Tobacco cessation classes will be offered to the public beginning in February
 - o The Board approved Kelly's request to charge \$5/class (possibility of receiving a discount on tobacco patches).
- The Board encouraged Kelly to implement her suggestion to follow up with Sara Morgan, Nebraska Clean Indoor Air Act, about the Department performing restaurant smoking regulation check ups in Sarpy and Cass Counties.
- Kelly was asked about the Department acting as a Sanitary Consultant for public nuisances in the areas. The Board will not move forward with this request at this time and would need to determine action on a case-by-case basis. The Board is committed to public health, but wishes to be cautious about serving as a consultant and competing with private consulting firms.

Other Business:

Friends of Public Health:

Keller and Kelly attended teleconference call led by Pat Lopez, to discuss how local Health Departments can build upon LB 692 monies. Each Health Department would contribute \$1,500 for the payment of services to Rich Lombardi, American Communications Group, Inc., a Registered Lobbyist.

Gay moved, seconded by Clancy to support this legislation and contribute the \$1,500 on the condition that our advisor with the State determines that it is legal for the Department to do so. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – not present.

Standing Committee Reports:

Nominating Committee: Kelly and Clancy are still pursuing candidates to take over Dr. Varon's position.

Finance Committee: Roxanne Pfeifer explained all of the accounts to the Board. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – not present.

Public Relations/Outreach Committee: Nothing to report

Personnel Committee: Keller noted that the second sections of the PHAN BOH manual have been sent out.

Program Development: Nothing to report

Community Education/Disease Prevention: Nothing to report

Medical Director's Report: Physician's Advisory Board letters have been sent out to Sarpy and Cass County MD's. Dr. Ford gave a presentation about avian flu and the need for community awareness.

Public Input: None

Information:

Announcements: None

Correspondence: None

Next Meeting: Tuesday, January 24, 2006, 6:30pm, Sarpy/Cass Department of Health & Wellness office, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Executive Session: Burson moved, seconded by Ford to adjourn into Executive Session. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – not present.

Clancy moved, seconded by Dr. Ford to adjourn Executive Session. Roll Call States as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – not present.

Adjournment:

Clancy moved, seconded by Dr. Ford to adjourn the meeting at 8:15 p.m. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Noda – absent; Roberts – aye; Dr. Varon – not present.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health