

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
March 27, 2006**

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The meeting was called to order at 6:30 p.m. by Board President, Virgil Keller, on March 27, 2006 at the Sarpy/Cass Department of Health & Wellness, located at 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Kathy Burson – present; Bob Clancy – absent; Dr. Linda Ford – present (via conference call, disconnected at 7:55pm); Tim Gay – absent; Virgil Keller – present; Carrie Krist – absent; Dr. Matt Neumann – present; Nancy Noda – present; Vicki Roberts – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder; Kara Kathol, Health Education/Promotions Coordinator.

Guest(s) Present: Russ Zeeb, Sarpy County Sheriffs Department

Approval of Agenda:

The agenda was approved by consensus. No roll call was taken.

Approval of February 28, 2006 Meeting Minutes:

Burson moved, seconded by Roberts to approve the meeting minutes as submitted. Roll Call states as follows: Burson –aye; Clancy – aye; Dr. Ford – abstain; Gay – absent; Keller – aye; Krist – absent; Dr. Neumann – abstain; Noda – aye; Roberts – aye.

Presentation by Kara Kathol: Community Benefit Trust Grant, The Elder Network

SEE KATHOL'S HANDOUT BELOW:

Elder Network of Sarpy & Cass County

The Elder Network would complete the circle of care provided to under-served elderly residents of our community. A network of faith-based churches and organizations, public health agencies, and other eldercare organizations would be developed to better serve and refer residents, so they can remain healthy and independent in their community.

- We expect to create a cohesive network of agencies and organizations within Sarpy and Cass County that will be able to provide:
 - Regular visitation to reduce isolation
 - Telephone reassurance and reminders
 - Assistance with activities of daily living, household chores and minor repairs
 - Transportation and/or escorting to medical appointments and other activities
 - Advocacy and translation services for immigrant elderly individuals
 - Respite caregiving to reduce the stress and burnout suffered by full-time family caregivers and friends

- Identify existing resources and establish a coordinated system, as well as identify and address possible gaps in services (via community organization meetings/survey of residents)

- Form two advisory committees, one to focus on volunteer recruitment, care-giving training and issues, community resources and project evaluation, and the second to focus on development of a long-range sustainability action plan, as well as grant writing/fundraising.
- Establish an online resource page outlining services currently offered by community and faith agencies.
- Develop 3 volunteer teams of 3-5 trained people that can offer specialized care-giving services, such as transportation, home repair, food preparation or telephone reassurance.
- Promote Elder Network services to all faith and service agencies serving the elderly population within Sarpy and Cass County via earned and paid media, mailings, calls and church bulletins/announcements

This would be a two year grant. In the first year, \$42,000 is the proposed budget. This figure would allow for the following expenses: coordinator salary, benefits, travel expenses, consulting/professional fees, equipment and printing and copying. In the second year the proposed budget would be \$35,000 due to the fact that there will be a majority of start up fees in the first year.

Roberts moved, seconded by Burson to allow Kelly and Kathol to pursue this grant opportunity. Roberts accepted Burson's amendment to place the condition of approval of pursuing the grant with the agreement by the Department to operate the program within the budgeted figures if it should be funded. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – (conference call was disconnected at the time of the vote); Gay – absent; Keller – aye; Krist – aye; Neumann – aye; Noda – aye; Roberts – aye.

Keller asked Kathol to contact the United Way of the Midlands concerning a regional symposium on services to older adults on May 3, 2006 at the Mid-America Center.

Treasurer's Report:

After a review of the budget by Roberts, Clancy moved, seconded by Noda to approve the Treasurer's Report as submitted. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – absent; Keller – aye; Krist – aye; Neumann – aye; Noda – aye; Roberts – aye.

Director's Report:

Kelly brought to the Board interest rates for possible reinvestment 300,000 of reserve funds; they are as follows:

American National Bank: 7 month CD at 4.0%; 17 month CD at 4.5%

Pinnacle Bank: 8 month CD at 4.26%; 19 month CD at 4.31%; 37 month CD at 4.35%

Plattsmouth State Bank: 12 month CD at 4.5%

Murray State Bank: 12 month CD at 4.5%

Clancy moved, seconded by Burson to reallocate \$300,000.00 into a 12 month CD at 4.5% to Murray State Bank. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – aye; Gay – absent; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Kelly spoke about the Gutmacher Report on unintended pregnancies. Russ Zeeb, Sarpy County Sheriff's Department was on hand to answer questions about methamphetamine and pregnancy. Zeeb and Lt. Davis will be at the April meeting to further discuss meth education and prevention.

Kelly reported that she has been in contact with teachers from Gretna about the WAIT (abstinence) program.

Other Business:

Standing Committee Reports:

Nomination Committee: Clancy is actively gathering replacements for Burson's BOH position. (Burson's term is complete as of April 2006 and she cannot serve another term since she has relocated her home to Cass County. She originally represented Sarpy County and Cass is limited to two members on the Board). This is her last meeting. Clancy would like interested candidates to submit a basic biography of education, work experience, and family.

Clancy moved, seconded by Noda to send letters of appreciation to Burson and Dr. Varon for their work on the BOH. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – NA; Gay – absent; Keller – aye; Krist – aye; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Personnel Committee: Nothing to report

Program Development: Discussed during the treasurer's report, no roll call taken. The Request For Proposal (RFP) will be changed from up to \$5,000 to up to \$10,000 per Board consensus.

Public Input: None

Information: None

Announcements: Burson announced that she would like to continue to work with the Department of Health & Wellness, she will provide assistance when and where needed.

Correspondence: None

Next Meeting: Monday, April 24, 2006, 6:30pm at the Plattsmouth State Bank, 446 Main Street, Plattsmouth, NE 68048.

Executive Session: None

Adjournment:

Clancy moved, seconded by Noda to adjourn the meeting at 8:10pm. Roll call states as follows: Burson – aye; Clancy – aye; Dr. Ford – absent; Gay – absent; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health