

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
August 25, 2008**

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Board President, Vicky Roberts, called the meeting to order at 5:35 p.m. at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call states as follows: Dale Davenport – not present (**arrived at 5:40 p.m.**); Jim Engelkemier – present; Tricia Freeman – not present (**arrived at 5:40 p.m.**); Dr. John Harris – present; Joni Jones – present; Dr. Matt Neumann – present; Jane Nitchals – present; Vicki Roberts – present; Dr. Jeff Strohmeier - present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder

Guest(s) Present: Roxanne Pfeifer, CPA, Rishel & Pfeifer; Mike Williams, Williams-Deras & Associates; Stephanie Dow, Williams-Deras & Associates; Whitney Shipley, Facilitator.

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Per Kelly, Whitney Shipley will only summarize the Board results from the planning session.

Approval of June 23, 2008 Meeting Minutes:

Jones moved, seconded by Engelkemier to approve the June 23, 2008 meeting minutes as submitted. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeier – aye.

2008-2009 Health & Dental Renewal – Mike Williams, Williams-Deras & Associates

Williams suggested that the Department renew an alternate plan with United Health Care (UHC). With the new plan the rates would increase 5.6%. The employee and employer max out of pocket has been reduced with this new plan. The Department will also save sixty (60) basis points in the form of premium dollars. Williams stressed that there will be no change in coverage.

Dr. Harris moved, seconded by Jones to renew with the proposed United Health Care plan. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeier – aye.

Williams also presented the Board with the dental insurance renewal through Principal Financial Group. The premium did raise \$6/month. Williams suggested the Board renew.

Engelkemier moved, seconded by Dr. Neumann to renew the dental insurance plan through Principal. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeier – aye.

Treasurer's Report:

Pfeifer reviewed the proposed budget with the Board. No action will be taken to adopt this budget until the September meeting.

Summarization of Board Strategic Planning Results – Whitney Shipley

Davenport moved, seconded by Jones to accept the recommendations as outlined to be listed as a priority for the staff to develop over the next 16 months, no later than December 2009, including conducting a needs assessment to determine if lead testing is required or needed in the areas. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

Director’s Report:

Kelly and Shipley explained the City Readiness Initiative (CRI) to the Board. Kelly complimented on the fine work that Jenny Steventon and Marilyn Larson have accomplished on this project.

Kelly reported to the BOH that the 4 extra telephone lines to establish a call center during an emergency have been installed. Kelly credited Ponec for seeing that project through.

Kelly and Steventon are continuing to work on an Memorandum of Understanding with the Department attorney and the City of Bellevue for mold inspections.

Kelly disseminated the policies and procedures for the pre and post natal program that Carol Timm will be coordinating.

Kelly has not received any additional information from the CDC regarding their visit to Cass County.

The annual report for the State of Nebraska is due October 1st. Kelly is currently in the process of working on that report.

Kelly reported one new tuberculosis patient that Monica Ulses, RN, has begun following. She and Ulses had a meeting with the CDC and the State TB coordinator about the Department TB investigations. They were very pleased with the care that the nurses are providing.

Kelly has been working with the policy committee on two new department policies; one regarding contract workers and stipends; the other a work from home policy for staff members during a time of illness.

Other Business: None

Standing Committee Reports:

Nominating Committee: Nothing to report

Policy Committee: Per Davenport, he will pass out the new policies for BOH.

Personnel Committee: Nothing to report

Program Development: Nothing to report

Medical Director’s Report: Nothing to report

Public Input: None

Information:

Announcements: Freeman announced that the Coalition Against Domestic and Sexual Abuse will be holding a candle light vigil at the Sumter Ampitheater. This year’s vigil will focus on teen dating violence. Freeman handed out flyers to the group.

Correspondence: None

Next Meeting: September 15, 2008, at 6:00pm for the Fiscal Year 2008-2009 budget hearing.

Adjournment:

Davenport moved, seconded by Freeman to adjourn the meeting at 7:30 p.m. Roll call states as follows: Davenport – aye; Engelkemier – aye; Freeman – aye; Dr. Harris – aye; Jones – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye.

ATTEST:

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health

Vicky Roberts, President
Sarpy/Cass Board of Health