

**Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
August 28, 2006**

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The meeting was called to order at 6:30 p.m. by Board President, Virgil Keller, on August 28, 2006 at the Sarpy/Cass Department of Health & Wellness.

Roll Call:

Erin Ponec, Acting Recorder, conducted Roll Call

Roll Call States as follows: Bob Clancy – absent; Dale Davenport – present; Dr. Linda Ford – not present (**arrived at 6:55pm**); Tim Gay –present; Virgil Keller – present; Carrie Krist – absent; Dr. Matt Neumann – present; Nancy Noda – present; Vicki Roberts – present.

Staff Present: Dianne Kelly, Health Director; Erin Ponec, Acting Recorder;

Guest(s) Present: Roxanne Pfeifer, Department CPA

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered 24 hours prior to the meeting, unless an emergency arises.

Approval of July 24, 2006 Meeting Minutes:

Gay moved, seconded by Noda to approve the July 24, 2006 meeting minutes. Roll call states as follows: Clancy – absent; Davenport – aye; Dr. Ford – not present; Gay – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Nancy Noda – aye; Roberts – aye.

Treasurer's Report:

Roxanne Pfeiffer presented final budget, BOH approved copy will be mailed to State of Nebraska Auditor.

Gay moved seconded by Neumann to approve the adoption of the 2006-2007 Fiscal Year Budget. Roll call states as follows: Clancy – absent; Davenport – aye; Dr. Ford – aye; Gay – aye; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye;

Director's Report:

Hiring of MCH Coordinator:

Amy Seys, RN has been hired serve as part-time Maternal Child Health Coordinator. Amy's first day will be Wednesday, August 30th. She will be working on the SafeKids program as per contract guidelines.

Department Internships:

The Department will be welcoming two interns this year. In the fall the Department will welcome a University of Omaha graduate student who will be working with the Community Health Partners of Cass County (CHPCC). In the spring, the Department will have an Occupational Therapy graduate student interning with a project that is still undetermined.

Sudanese Outreach Project Update:

Dianne is still working with Douglas County Health Department to collect information on the Sudanese population in Sarpy/Cass counties. The Outreach Project would be focusing on lead poisoning screens, nutrition, parenting and physical fitness programs.

Other Business:

1) Purchase of additional anti-viral medications in preparation for Pandemic Flu outbreak:
Motion on the table: Purchase \$70,000 of additional medications (4,900). Monies will be taken out of the reserve funds. Extra does will go to first responders and their families.

AMMENDMENT TO MOTION: Per Davenport, amend the motion to Purchase sufficient medications for first responders only, excluding family members, Noda seconded. Kelly is to research more into the topic and bring more information back to the BOH at the next meeting.

Motion tabled until next meeting when Kelly brings back a new dollar amount that would eliminate family members.

2) United Way of the Midlands 2-1-1 Contract Renewal:

Noda had questions regarding the usage, outcomes and benefits of this program. Contract amount is \$26,545.00. Kelly reported that through the Bioterrorism contract this program is required, and it has been approved by the state that \$12,000 from the BT grant will begin splitting the fees with the SCDHW. It was by consensus of the BOH to request a representative to address budget and results questions raised.

3) Governance Evaluation: Keller asked the BOH if there was any interest in taking part of this evaluation. Per Keller, this evaluation could be us as part of a revised needs assessment.

Noda moved, seconded by Dr. Ford to participate in the Governance Evaluation. Roll call states as follows: Clancy – absent; Davenport – aye; Dr. Ford – aye; Gay – **left the meeting at 7:55pm**; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

4) Department Health Insurance Renewals:

The BOH agreed to renew the health insurance with an understanding that the personnel committee will get together at a later date and review the policy for the next year.

Roberts moved, seconded by Noda. Roll call states as follows: Clancy – absent; Davenport – aye; Dr. Ford – aye; Gay – not present; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

5) Sarpy/Cass Immunization Clinic Annual Report:

Per Noda, the immunization clinic works with area schools in developing goals for the school health program, and Midlands provides educational programs for students and teachers. Hepatitis B and flu shots, new shots offered are pertussis, diphtheria, hepatitis A, are given through the clinic. These clinics are free and are offered in Sarpy and Cass Counties.

Standing Committee Reports:

Nomination Committee: Nothing to Report

Personnel Committee: Nothing to Report

Program Development: The program development committee met, and the following programs were approved for funding:

Interfaith Health Services: Program would expand this program to help chronically ill home-bound individuals remain in their own homes for as long as possible into Sarpy County, with a special focus on the Latino community. Funding amount recommended: \$7,300.

ACT!vate Omaha: This program aims to create awareness, advocacy and excitement around physical activity, focusing on the “Safe Routes to School ‘How to Handbook’”. Funding amount recommended \$5,000.

Little Lights Preschool: Funding will go toward aiding in prevention of obesity of young children by implementing a fitness and nutrition program. Funding amount recommended: \$6,000.

Alegent Health, Midlands Hospital: Requesting funding to purchase cardiac health education materials for the new Lifestyle Education Center. Funding amount recommended: \$6,200.
Plattsmouth Community Middle School, Walking program: This money will fund the Worldwide Walkers program that is a year long and will involve 35% of students. Funding amount recommended: \$2,000. It was noted that the school had not yet provided the last report and that the release of additional funds would be contingent until receipt of the report.

Roberts moved, seconded by Noda to approve all programs presented. Roll call states as follows: Clancy – absent; Davenport – aye; Dr. Ford – not present; Gay – not present; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

It was also suggested by Program Development committee members that the RFP's be awarded semi-annually instead of quarterly with appropriate notification on the website and released information.

Dr. Neumann moved, seconded by Noda. Roll call states as follows: Clancy – absent; Davenport – aye; Dr. Ford – not present; Gay – not present; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

Medical Director's Report: Nothing to Report

Public Input: None

Information: None

Correspondence: None

Next Meeting: TO BE ANNOUNCED

Executive Session: None

Adjournment:

Dr. Neumann moved, seconded by Roberts to adjourn the meeting at 8:35pm. Roll call states as follows: Clancy – absent; Davenport – aye; Dr. Ford – not present; Gay – not present; Keller – aye; Krist – absent; Dr. Neumann – aye; Noda – aye; Roberts – aye.

ATTEST:

Virgil Keller, President
Sarpy/Cass Board of Health

Vicky Roberts
Secretary/Treasurer
Sarpy/Cass Board of Health