

# **SARPY/CASS DEPARTMENT OF HEALTH & WELLNESS**

## **MEETING MINUTES** Midlands Hospital - Boardroom

October 8, 2002 6:30 P.M.

The meeting was called to order at 6:30 PM by President Virgil Keller on October 8, 2002 in the Board Conference Room at Midlands Community Hospital, 11111 S. 84<sup>th</sup>, Papillion, NE.

### **ROLL CALL and APPROVAL of MINUTES**

Present: Kathy Burson, Sarpy County Commissioner Aldona Doyle, Dr. Linda Ford, Nancy Reissig, Dr. Frank Varon, Dr. Matt Severen, Nancy Noda, Cass County Commissioner Boyd Linder, Virgil Keller, Sarpy County Administrator Mark Wayne, and Sarpy County Deputy Attorney Gretchen Forney. Kay Nikodym, Sarpy County Administrator's Office, recorded the meeting.

Guest present was Diane Kelly.

Kathy Burson moved, seconded by Aldona Doyle to approve the minutes of the September 10, 2002 meeting. Ayes: Burson, Ford, Keller, Linder, Reissig, Noda, Doyle, Severin, and Varon. Nays: None Motion passed.

The September 30, 2002 Treasurer's report was presented. Dr. Linda Ford moved to accept the Treasurer's report. Aldona Doyle second. Ayes: Burson, Ford, Keller, Linder, Reissig, Noda, Doyle, Severin and Varon. Nays: None Motion passed.

### **OLD BUSINESS**

County Administrator Mark Wayne provided an update on the liability insurance issue. The application was sent to Scottsdale Insurance. They have contacted the County for additional information, which has been sent. We are waiting for a reply. Once again the Board expressed their dissatisfaction with the insurance company in regard to the length of time taken to obtain insurance.

Kathy Burson reported that she had been in contact with Patrick McNamara regarding the time schedule for the Strategic Planning Session. He feels late October or early November will still fit in his schedule and that a 6 hour day session plus a shorter night session would be required to complete their goal. The Board decided upon November 23 (Saturday) from 9 AM to 3 PM with November 24 (Sunday) from 12 noon to 5 PM as an alternate date. The evening session would be on December 3 (Tuesday) at 6:30 PM. Kathy Burson will contact Pat McNamara and also Jim Sitrick to see if these dates will work with them.

Formation of Committees was deferred until after the Strategic Plan is in place.

Dr. Linda Ford reported on the Bio-Terrorism Equipment Grant. She felt that the only

equipment the Health Board will need is two radios - one for Cass County contact and one for Sarpy County contact as the two counties do not have the same type of radio system. She felt the Health Board's role in the case of Bio-terrorism attack would be as a communication link to relay important information to the public. The Board concurred with her conclusions. Dr. Ford will contact the Emergency Management Deputy Director of Sarpy County, Joe Mastandrea, and Cass County Emergency Management Director, Bill Cover and request they apply for the appropriate radio in their individual county equipment grant applications.

Nancy Noda did inform the Board of the plan for the distribution of small pox vaccine. The Center for Disease Control holds the vaccine and will be responsible for distributing it. Small pox vaccine will not be available for purchase by the hospitals and medical clinics.

### **NEW BUSINESS**

Communication inviting the Sarpy/Cass Department of Health & Wellness to participate in the membership "Our Healthy Community Partnership" was presented. Virgil Keller noted that Sarpy and Cass would be included in one membership. Dr. Severin moved to approve the expenditure of the \$250.00 for the membership dues to "Our Health Community Partnership". Dr. Ford seconded. Ayes: Ford, Severin, Noda, Doyle, Linder, Reissig, Varon, Keller, and Burson. Nays: None. Motion passed. Kathy Burson volunteered to attend the October meeting of the Our Health Community Partnership ad hoc committee to represent the Health Board as our new Health Director, Jim Sitrick, will not be here yet.

Discussion on the different means to introduce the new Health Director of the Sarpy/Cass Department of Health & Wellness was held. Dr. Severin suggested waiting until after the November elections for published announcement. The Health Director could attend City Council meetings, County Board of Commissioners meetings, School Board meetings, area Chamber of Commerce meetings, public service associations meetings, etc. Aldona Doyle suggested waiting until after the first of the year (2003) to hold a public reception for Mr. Sitrick. Kathy Burson also suggested that once a Strategic Plan is adopted, that a Press conference be held by Health Director Jim Sitrick.

Dr. Ford moved the Board officially appoint Jim Sitrick Jr. as the Health Director for the Sarpy/Cass Department of Health & Wellness. Dr. Varon seconded. Ayes: Burson, Varon, Reissig, Noda, Keller, Linder, Severin, Doyle, and Ford. Nays: None. Motion passed.

Mark Wayne suggested the new Health Director, Mr. Sitrick, be located in the Sarpy County Courthouse by the County Administrator's office until such time as an appropriate office location could be found outside of the Courthouse. The Board members will present options for office location as they are identified.

Mark Wayne received information on a Prenatal Tobacco Cessation (RFP) grant which would tie in very nicely with the Maternal Child Health grant that we have received. He has been in contact with the grantor to see if that is possible and they are not sure. The grant must be submitted by November 21, 2002. The Board will contact Mark if they know of anyone else who is interested in applying for the grant.

### **CORRESPONDENCE:**

Correspondence from Our Health Community Partnership was discussed above.

Information from the NE Council to Prevent Alcohol and Drug Abuse was presented for the Board's information.

A letter from the Sarpy County Cooperative Head Start was received notifying the Board of a Community Networking Meeting to be held on Tuesday, October 22, 2002. They requested notice if the Health Board wanted a participate.

Information was received regarding a "Partnerships for Healthier Communities of Color" Seminar which will be held on October 15 & 16, 2002. Virgil Keller said a person from his office would be attending the seminar and he would gladly forward information from the seminar to the Health Board.

Nancy Noda reported on a "Click It, Don't Risk It" seminar she had attended in Kearney - dealing with the use of seat belts. She encouraged the Board to "talk up" the program.

Kathy Burson had received the results of the Health Needs Survey for Douglas County and has forwarded them to the Health Board for their information.

**ANNOUNCEMENTS:**

The next meeting of the Sarpy/Cass Department of Health and Wellness Board will be November 12, 2002 at 6:30 P.M. in the Executive Board Room at Alegent Midlands Hospital, 11111 South 84<sup>th</sup>, Papillion, SD.

Dr. Severin moved that the meeting be adjourned. Dr. Ford seconded. Ayes: Ford, Varon, Burson, Doyle, Severin, Keller, Linder, Noda and Reissig. Nays: None Motion passed. The meeting was adjourned at 8:05 P.M.

**President, Sarpy/Cass Dept. of Health & Wellness**

**ATTEST:** \_\_\_\_\_  
**Treasurer/Secretary**