

SARPY/CASS DEPARTMENT OF HEALTH & WELLNESS

MEETING MINUTES

Midlands Hospital - Boardroom

AUGUST 13, 2002 6:30 P.M.

The meeting was called to order at 6:35 PM by President Virgil Keller on August 13, 2002 in the Board Conference Room at Midlands Community Hospital, 11111 S. 84th, Papillion, NE.

ROLL CALL and APPROVAL of MINUTES

Present: Kathy Burson, Sarpy County Commissioner Aldona Doyle, Dr. Linda Ford, Nancy Reissig, Dr. Frank Varon, Dr. Matt Severen, Nancy Noda, Cass County commissioner Boyd Linder, Virgil Keller, Sarpy County Administrator Mark Wayne, and Sarpy County Emergency Program Manager Joe Mastandrea. Sarpy County Deputy Attorney Gretchen Forney was unable to attend. Kay Nikodym, Sarpy County Administrator's Office, recorded the meeting.

Guests: Diane Kelly and Karen Stelle.

Burson moved, seconded by Dr. Varon to approve the minutes of the July 16, 2002 meeting. Ayes: Burson, Ford, Keller, Linder, Reissig, Noda, Doyle, Severin, and Varon. Nays: None Motion passed.

Chairman Keller requested members and guests to introduce themselves.

The July 31, 2002 Treasurer's report was presented. Noda moved to accept the Treasurer's report. Dr. Varon second. Ayes: Burson, Ford, Keller, Linder, Reissig, Noda, Daoyle, Severin and Varon. Nays: None Motion passed.

OLD BUSINESS

Kathy Burson reported on the findings of the Task Force regarding a facilitator for the development of a Strategic Plan. Two candidates, Patrick McNamara and Valdene Nelson, are available early in October. Both candidates have submitted a preliminary proposal including a time line and compensation options. Burson moved to accept Patrick McNamara as facilitator for the Strategic Plan, with compensation to be considered later. Ford second. Ayes: Burson, Ford, Keller, Linder, Reissig, Noda, doyle, Severin, and Varon. Nays: None Motion carried.

Chairman Keller had some recommendations in regard to key committees and task forces to be formed by the Health Board. Following discussion it was decided that the Strategic Plan would set the committees/task forces that would be required. It was the consensus of the Board that this discussion and planning be tabled until the Strategic Plan was formed.

Ms. Burson presented a report from the Data Use Task Force. The Sarpy/Cass Department of Health and Wellness Board application has been accepted by Data Use Academy. Three scholarships (\$1,500 each) have been granted to the Board. The five members of the "Core Traveling Team" will be the Health Director, Dr. Frank Varon, Kathy Burson, Dianne Kelly and Karen Stelle. Nancy Reissig, Virgil Keller, Nancy Noda, and Aldona Doyle have volunteered to

be on the “non-traveling” team. Non-traveling team members are involved in planning, conference calls and in-town training, they do not travel out-of-town to training, etc. The Board Conference Room at Midlands Community Hospital will be utilized for the conference calls.

Mark Wayne reported on the Minority Health Task Force meeting he attended at the direction of the Board. Doris Lassitor, District 2 Representative, Office of Minority Health, lead the meeting which was focused on LB 692 dealing with the disparity in minority health issues. Basically this meeting was a planning session. September 26, 2002 was set as a tentative date for a meeting, including all government, NGO, and private agencies dealing with health/minority health, hospitals, medical community, etc., to discuss a plan of action for the implementation of LB 692 objectives. The Board will need to be aware of what is happening with LB 692. Nancy Noda stated that the hospitals are already looking at the issues addressed by LB 692.

Mark Wayne has been working with Craig Nelson, NIRMA, in regard to obtaining liability insurance. Mr. Nelson has requested a formal answer from Scottsdale Ins. Co. and will be in contact with Mr. Wayne until this matter is settled. All counties with Health Departments in the state are concerned with this issue and Dr. Varon feels that Sarpy County should push hard on the insurance company for concrete answers. Mr. Wayne will keep the Board informed on the liability insurance issue.

Dr. Varon moved to have Mark Wayne and Virgil Keller complete the Annual Report due to the State of Nebraska from the Sarpy/Cass Department of Health and Wellness Board on October 1, 2002. Noda second. Ayes: Burson, Ford, Keller, Severin, Burson, Noda, Varon, Linder and Reissig. Nays: None Motion passed.

NEW BUSINESS:

Joe Mastandrea, Sarpy County Emergency Management Director, was present to discuss the Public Health Preparedness and Response Capacity Inventory. Because the Health Department/Board is just forming, most questions in the Inventory will be answered “no”; we do need to indicate that we will need help. Sarpy County Emergency Preparedness, Cass County Emergency Management and local hospitals have already covered some of the areas covered by the Inventory. The basic framework for Emergency Preparedness is already in place at the County level. It was the consensus of the Board that Mark Wayne would complete the Inventory, attaching a cover letter of explanation co-signed by Virgil Keller.

Ms. Reissig moved to designate Dr. Linda Ford as Medical Consultant to the Sarpy/Cass Department of Health and Wellness. The State of Nebraska does require that a Health Department must have a designated Medical Consultant. Ms. Burson second. Ayes: Burson, Ford, Varon, Keller, Reissig, Doyle, Severin, Noda, and Linder. Nays: none. Motion passed.

The Board adjourned to Executive Session to discuss selection of candidates to interview for the Health Director's position.

The Board convened for Regular Session.

Four telephone interviews will be set up for August 20th and 21st, Tuesday and Wednesday,

starting at 6:00 p.m. Conference calls will be conducted from the Board Conference Room at Midlands Community Hospital, 11111 S. 84th Street, Papillion, NE. Board members will submit interview questions to Mark Wayne who will format and list the questions for Board approval. Dr. Varon volunteered his assistance in setting up the interviews.

CORRESPONDENCE AND DISCUSSION:

Kathy Burson informed the Board that she had agreed to be a nominee for an officer on the Public Health Association of Nebraska Board of Directors.

Nancy Noda handed out information on the "Click-It" campaign - regarding use of seat belts in Nebraska.

It was the consensus of the Board to hold the monthly board meetings on the 2nd Tuesday of each month.

ANNOUNCEMENTS:

The next meeting of the Sarpy/Cass Department of Health and Wellness Board will be September 10, 2002 at 6:30 P.M. in the Executive Board Room at Alegent Midlands Hospital, 11111 South 84th, Papillion, SD.

Severin moved that the meeting be adjourned. Varon seconded. Ayes: Ford, Varon, Burson, Doyle, Severin, Keller, Linder, Noda and Reissig. Nays: None Motion passed.

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President, Sarpy/Cass Dept. of Health & Wellness

ATTEST: _____
Treasurer/Secretary