

SARPY/CASS DEPARTMENT OF HEALTH & WELLNESS

MEETING MINUTES Midlands Hospital - Boardroom

September 10, 2002 6:30 P.M.

The meeting was called to order at 6:30 PM by President Virgil Keller on September 10, 2002 in the Board Conference Room at Midlands Community Hospital, 11111 S. 84th, Papillion, NE.

ROLL CALL and APPROVAL of MINUTES

Present: Kathy Burson, Sarpy County Commissioner Aldona Doyle, Dr. Linda Ford, Nancy Reissig, Dr. Frank Varon, Dr. Matt Severen, Nancy Noda, Cass County Commissioner Boyd Linder, Virgil Keller, Sarpy County Administrator Mark Wayne, Sarpy County Emergency Deputy Director Joe Mastandrea, Cass County Emergency Management Director William Cover and Sarpy County Deputy Attorney Gretchen Forney. Kay Nikodym, Sarpy County Administrator's Office, recorded the meeting.

Dr. Varon moved, seconded by Kathy Burson to approve the minutes of the August 13, 2002 meeting. Ayes: Burson, Ford, Keller, Linder, Reissig, Noda, Doyle, Severin, and Varon. Nays: None Motion passed.

The August 31, 2002 Treasurer's report was presented. Nancy Noda moved to accept the Treasurer's report. Aldona Doyle second. Ayes: Burson, Ford, Keller, Linder, Reissig, Noda, Doyle, Severin and Varon. Nays: None Motion passed.

OLD BUSINESS

County Administrator Mark Wayne provided an update on the liability insurance issue. He has been notified that the Health Director is not covered thru NIRMA, but a rider could be added to the Sarpy County policy. AON has been contacted and an application received. As an alternative the Health Board could bid a completely new policy which would require significantly more time to obtain. The consensus of the Board was to go with the rider option. The Board is upset and disappointed with the indecision of the coverage issue by the insurance company and the time delay of coverage caused by their inability to come up with a decision.

Mr. Wayne reported that the Public Health Preparedness & Response Capacity Inventory had been completed and sent back to the State of Nebraska. A copy of this Inventory is on file at the Sarpy County Administrator's Office. Federal and State aid opportunities should be forthcoming.

Mr. Wayne also reported that a Bio-terrorism Seminar is scheduled for Oct 7 and 8, 2002, the location yet to be determined. This seminar is sponsored by The Nebraska Dept of Public Health. Mark Wayne, Nancy Noda and Dr. Frank Varon are interested in attending this seminar.

Joe Mastandrea, Deputy Director of Sarpy County Emergency Management and William Cover, Director of Cass County Emergency Management met with the Board to inform them of the Fiscal Year 2002 State Domestic Preparedness Program. They explained the grants that are and will be available, they passed out information regarding the equipment that can be purchased with grant monies, and they discussed what they will require from the Sarpy/Cass Department of Health & Wellness. They requested someone from the Health Board participate with both Cass and Sarpy County Emergency Management committees to let them know what the Health Board equipment needs are. A November 15, 2002 deadline for a proposal/needs assessment report is in effect. The groundwork that the Committees complete by this deadline will affect both the FY 2002 and FY 2003 grant awards. Dr. Linda Ford, the Health Board's Medical Consultant, will work with both Cass and Sarpy County committees. She will provide a list of needs, e-mail that to the Board members and action will be taken at the October 8, 2002 Health Board meeting.

Nancy Noda discussed what the local hospitals have accomplished towards bio-terrorism preparedness and equipment they have in place.

At the August 13 Board meeting Patrick McNamara was accepted as the facilitator for the development of the Strategic Plan. Kathy Burson had contacted him and he accepted based on the time line she provided him. In light of the position of Health Director remaining open, it was the suggestion of the Board that Kathy Burson recontact Mr. McNamara to extend that time line by approximately 6 weeks.

NEW BUSINESS

Mark Wayne reported that the Minority Health Grant was received for the first year.

Virgil Keller presented the Draft Annual Report. Nancy Noda suggested that the present Board Members and Officers names be added to the report. Aldona Doyle felt the Treasurer's Report dated June 30, 2002 should also be attached.

The telephone interviews for the Health Director position did not result in a viable candidate. Three additional applications were received for the Health Director's position.. Dr. Varon expressed concern about accepting applications after the deadline of July 19, 2002. Gretchen Forney of the County Attorney's office gave the opinion that it would be acceptable with the majority consensus of the Board. The majority consensus was received.

Dr. Severin moved the Board go into Executive Session to discuss additional interviews for the Health Director position. Dr. Varon second. Ayes: Dr. Varon, Dr. Severin, Aldona Doyle, Kathy Burson, Boyd Linder, Nancy Reissig, Virgil Keller, and Dr. Ford. Nays: None. Nancy Noda removed herself from the room as she had placed her application for the Health Director position. Motion carried - the Board adjourned to Executive Session to discuss the Health Director position.

The Board convened for Regular Session. Nancy Noda rejoined the Board.

Three additional candidates will be interviewed for the Health Director position. Dr. Severin moved that the interviews be face-to-face interviews as opposed to telephone interviews. Dr. Varon second. Ayes: Dr. Severin, Dr. Varon, Nancy Reissig, Dr. Ford, Boyd Linder. Nays: Aldona Doyle, Kathy Burson. Abstained: Nancy Noda. The Chairman did not vote. Motion

carried.

Three interviews will be set up for Monday September 16 or Tuesday September 17, 2002, starting at 6:30 p.m. The same interview format will be utilized as was used previously.

CORRESPONDENCE AND DISCUSSION:

It was the suggestion of the Board that Matt Severin compose a letter to the City of Bellevue introducing the Sarpy/Cass Department of Health & Wellness. Kathy Burson suggested also that after the Health Director is hired that a press conference be scheduled.

ANNOUNCEMENTS:

The next meeting of the Sarpy/Cass Department of Health and Wellness Board will be October 8, 2002 at 6:30 P.M. in the Executive Board Room at Alegent Midlands Hospital, 11111 South 84th, Papillion, SD.

Dr. Severin moved that the meeting be adjourned. Kathy Burson seconded. Ayes: Ford, Varon, Burson, Doyle, Severin, Keller, Linder, Noda and Reissig. Nays: None Motion passed. The meeting was adjourned at 8:50 P.M.

President, Sarpy/Cass Dept. of Health & Wellness

ATTEST: _____
Treasurer/Secretary